



PEDARE CHRISTIAN COLLEGE
An Anglican and Uniting Church School

ACCOUNTANT (0.7 - 1.0 FTE)

We welcome applications for a suitably qualified Accountant to join our College finance team. Hours negotiable with right candidate for this permanent position.

Responsibilities include:

- *Maintaining the College General Ledger*
- *Month and Year End reconciliations and reports*
- *P/L and Balance Sheet analysis*
- *Preparing Statutory and Government returns*
- *Maintaining Fixed Asset Register*

Position Description and Application Form available on the College website.
Applications with Curriculum Vitae including 3 referees should be addressed to:

Christopher Zielonka, Business Manager
2-30 Surrey Farm Drive, Golden Grove SA 5125
Phone: 08 8280 1700

Email: pedare@pedarecc.sa.edu.au
www.pedarecc.sa.edu.au

Applications close Wednesday 3 December 2008