



# PEDARE

We are **one**. We are **Pedare**.

## **Middle Primary Teacher Junior School Position Description**

**Applications to:**

Mrs Carly Lang

People & Culture Officer

[careers@pedarecc.sa.edu.au](mailto:careers@pedarecc.sa.edu.au)

by 9am, Friday 1<sup>st</sup> March 2019



## **Fostering partnerships with families enabling students to:**

Excel in learning

Be globally focused

Have a strong sense of self worth

Make a difference in the community

## **Ethos Statement**

All employees of the College are required to be seen to conduct themselves in the course of, or in connection with their work, in a manner consistent with the Anglican and Uniting Church ethos of the College, providing a Christian role model and example to all students and families associated with the College.

It is an inherent, genuine occupational requirement that all employees of the College must not act in a way that they know, or ought reasonably to know, is contrary to the College's Anglican or Uniting Churches ethos. Nothing in their deliberate conduct shall be incompatible with the intrinsic character of their position.

## **Commitment by Employees and the College**

Employees of the College will:

- Support the Vision and Mission, Core Values and Principles of the College
- Provide best administration and education practices to support a quality education for our students
- Provide commitment to Christian values
- Model a commitment to family.

The College will:

- Support employees in their commitment to the provision of high quality education, support for Christian values and the value of community
- Support and strengthen employees in their career paths and enhance growth of their professionalism
- Support employees in their professional development.



**JOB TITLE:** Classroom Teacher

**TENURE:** 1.0 FTE, Contract, commencing term 2 for the remainder 2019

**REPORTS TO:** Head of Junior School

**DIRECT REPORTS:** N/A

**APPROVED BY:** Principal/Manager People and Culture

### **POSITION SUMMARY**

The Junior School at Pedare Christian College caters for 320 students from Reception to Year 5. The Junior School offers an engaging, dynamic, and student-centered curriculum that promotes, extends and celebrates student involvement and achievement. This includes setting a strong foundation of understanding and working with information technology to prepare students for life in an increasingly digital world. We aim to create and maintain a stimulating learning environment which is both safe and friendly.

The Junior School is a place of warmth, focus, stimulation, and achievement with three main priorities: education, values, and safety. It is here the Pedare journey begins in a personal environment where great attention is given to each individual child.

We take pride in knowing and understanding each of our students, their learning, and their interests. As strengths are recognised, we strive to support and enhance them whilst maintaining balance and providing a range of opportunities in a variety of disciplines.

As an International Baccalaureate Candidate School, our philosophy and approach is based upon the teaching and learning principles of guided inquiry. Guided inquiry enables our students to integrate information across traditional subject areas and apply the accumulation of their knowledge in a cohesive and effective way. Learning at Pedare Junior School is structured in stages that align with the Achievement Standards of the Australian Curriculum. In the Junior Primary (R, 1 & 2) a solid foundation is laid with skills and proficiency in literacy and numeracy as a significant focus. While in our Middle Primary Years (3, 4 & 5), our program further builds on this, growing student's capacity for independent and inquiry learning. Through our Programme of Inquiry, students are provided with opportunities to be creative and curious, to think critically, to expand their capabilities, develop confidence, and become deeply engaged with their local and global communities.

Pastoral care is an integral element of any Christian School and is a fundamental part of education at the Junior School. Here students experience a multi-faceted approach that helps to develop independence and resilience and is underpinned by the careful attention of the Assistant Head of Junior School, class teachers and the College Chaplain.

A Pedare Christian College employee is expected to:

- maintain and foster the high learning standards of students at the College
- up-hold the Christian ethos of the Anglican and Uniting Churches in their performance both within the College and in the community.



## **TERMS AND CONDITIONS OF EMPLOYMENT**

- This is a 1.0 FTE, Contract position (covering parental leave) commencing Term 2 2019
- Salary at Band 1 of the current Pedare Christian College Enterprise Agreement
- Step level will be determined upon receipt of copies of degrees and academic transcripts, a complete resume, and any associated information as requested
- The College Performance Management process applies to all staff

## **DUTIES & ESSENTIAL POSITION FUNCTIONS**

### **Classroom Teaching and Pastoral Care**

- Have thorough knowledge of the subject matter to enable the course objectives to be taught
- Set programmes and lesson objectives based on the Australian curriculum
- Understanding of and experience in the Primary Years Programme and / or Guided Inquiry
- Use and maintain resources used in the teaching programme
- Consistently give feedback to students, encourage, and involve students in class to enable them to fulfil their potential
- Maintain control of class discipline to sustain appropriate work habits
- Use appropriate assessment items and accurately record all marks and results for student assessment
- Liaise with appropriate colleagues regarding assessment structure and format
- Promote a trusting and caring approach within the classroom
- Ability to relate well to students, recognising both the pastoral and educative aspects of the student-teacher relationship
- Maintain an interest in the welfare of students and promote the well-being of students
- Apply the College's rules and expectations for students as a joint responsibility of all staff
- Consult with appropriate colleagues regarding student behavioural problems
- Maintain a safe teaching environment in accordance with the College WH&S guidelines

### **Extra-Curricular**

Extra-curricular sporting and cultural activities are an integral part of life at Pedare for all staff and students. Teachers are expected to provide and demonstrate a positive attitude of encouragement and participation for all students in extra-curricular activities. Involvement in extra-curricular activities provides opportunities for staff to enrich their experience of Pedare and build positive relationships with students outside of the regular classroom environment. All teachers appointed to Pedare are required to undertake a minimum of one semester of involvement in the extra-curricular program for which they will be paid an additional allowance as per the current College Enterprise Agreement.

### **Professional Learning**

- Contribute to the development and evaluation of the curriculum
- Read and keep up to date with areas of professional interest. This may involve:
  - contact with colleagues to share expertise
  - contact with other schools to discuss professional learning
  - enrolling in seminars and attending training and professional learning opportunities.



## **GENERAL**

*A teacher at Pedare will:*

- Maintain confidentiality in regard to school and staff issues
- Display appropriate conduct when in public and in the company of parents/students at out-of-school functions
- Attend official College functions, meetings, and events as required
- Adhere to College policies and procedures
- Contribute to staff devotions and worship events through attendance and involvement
- Show collegiate support of management and other staff

## **SKILLS & QUALIFICATIONS**

*A teacher at Pedare will:*

- Possess and provide a copy of a current Teacher Registration Certificate in South Australia
- Provide copies of Academic Transcripts and Degrees, Diplomas, Certificates etc

## **REQUIRED**

- Outstanding customer service skills and a demonstrated commitment to undertaking what is required to ensure all stakeholders are satisfied
- Commitment to the ethos of Pedare Christian College
- Strong organisational and interpersonal skills, including the ability to manage information and correspondence with confidentiality, discretion, and diplomacy
- A proven record of accomplishment in building positive relationships with a range of people
- An ability to work in a team environment and be supportive of others
- An ability to think laterally and a willingness to embrace change